
CITY OF KELOWNA

MEMORANDUM

Date: April 15, 2009
File No.: 0550-05
6640-03
To: City Manager
From: Airport Director
Subject: **DESIGN AND CONSTRUCTION OF LARGE VEHICLE STORAGE FACILITY
(T09-008) – KELOWNA INTERNATIONAL AIRPORT**

RECOMMENDATION:

THAT Council receive the report of the Airport Director dated April 15, 2009;

AND THAT Council authorize the City to enter into a contract with Cormode & Dickson in the amount of \$846,017 (excluding GST) for design and construction of a Large Vehicle Storage Facility at the Kelowna International Airport;

AND THAT the Mayor and City Clerk be authorized to execute the contract.

BACKGROUND:

The Purchasing Department advertised an open request for qualifications (RFQ) in May 2008 for the design and construction of a large vehicle storage facility. Seven (7) firms responded to the RFQ and all seven were subsequently qualified. On February 5, 2009, the Purchasing Department sent a request for proposal (RFP) to each of the seven pre-qualified firms, inviting them to submit proposals for the design and construction of the large vehicle storage building. Two (2) proposals were received on March 5, 2009:

1. Cormode & Dickson
2. Norsteel Building Systems Ltd.

In reviewing the submissions, the Purchasing Department disqualified the Norsteel Building Systems Ltd. proposal because it did not meet all the mandatory criteria identified in the RFP.

The remaining submission has been reviewed and approved by the Purchasing Department and Airport Staff are confident that Cormode & Dickson can supply the required building.

FINANCIAL/BUDGETARY CONSIDERATIONS:

Funding for the Heavy Equipment Storage Building is available in the Airport's approved 2009 Capital Budget request.



INTERNAL CIRCULATION TO:

Purchasing Manager

Considerations that were not applicable to this report:

EXTERNAL AGENCY/PUBLIC COMMENTS: NIL

LEGAL/STATUTORY AUTHORITY: NIL

LEGAL/STATUTORY PROCEDURAL REQUIREMENTS: NIL

EXISTING POLICY: NIL

PERSONNEL IMPLICATIONS: NIL

TECHNICAL REQUIREMENTS: NIL

COMMUNICATIONS CONSIDERATIONS: NIL


ALTERNATE RECOMMENDATION: NIL

Submitted by:



S. Samaddar, Airport Director

Approved for Inclusion:



:HC/NR

cc: Purchasing Manager